



The Conservancy Association, founded in 1968, is the earliest non-government environmental organization in Hong Kong. As a champion of sustainable development, we are dedicated to the protection of the environment and the conservation of natural and cultural heritage by advocating appropriate policies, monitoring government action, promoting environmental education and taking a lead in community participation.

We are looking for high caliber individuals with passion to contribute to our environmental projects.

## **Senior Conservation Manager (Cultural Heritage)**

### **Key Responsibilities**

- Develop and implement cultural heritage (physical and intangible) conservation projects
- Support other teams' work on cultural heritage-related aspects
- Document and publish the works of the organisation

### **Job Description**

- Develop cultural heritage conservation and related education strategies for the organisation;
- Develop and implement cultural heritage conservation and related education projects;
- Handle and address cultural heritage-related media and public inquiries;
- Adhere to all aspects of daily administration of the organisation, including financial management, budget control, organise and attend meetings;
- Supervise, manage, and train staff on cultural heritage conservation, fostering a culture of excellence, communication and collaboration.

### **Requirement**

- Bachelor's degree in history, heritage conservation and management or relevant discipline. A research degree holder in heritage or cultural discipline is an advantage;
- Minimum 5 years of managerial experience in cultural or heritage organisation(s);
- A solid track record in cultural heritage publication is an advantage;
- Highly motivated, flexible, resourceful, and creative;
- Be ready to serve and lead a team;
- Excellent organisational and problem-solving skills, with the ability to handle multiple tasks and prioritise assignments;
- Excellent command of written and spoken English and Chinese.

Interested parties, please apply with a cover letter, curriculum vitae, current and expected salary, available date and your contact particulars to Ms. Mak: [hr@cahk.org.hk](mailto:hr@cahk.org.hk) (All data collected for recruitment purposes only).